



ARCHDIOCESE OF CINCINNATI
Release of Records Authorization
Class of 2030

Please return this form to the grade school office no later than **NOVEMBER 1, 2025.**

Current Grade School: _____

Current Grade: _____ Gender: ☐ Male ☐ Female

Student Name: _____
Last First MI

Mailing Address: _____
Number/Street or P.O. Box

_____ City State Zip

I authorize that the following records for my son/daughter may be sent to the following high schools as part of each school's Admissions Process for the upcoming school year. *The following list of records cannot be removed or altered in any way.* I further authorize a release of final records to the school of choice, as indicated by the parent, at the conclusion of the school year. Finally, I authorize the school, which the above named student was attending, to discuss matters pertaining to the student with representatives of the high school(s) to which the records are being sent, as indicated below.

1. Report Cards for Grades 6th, 7th & 8th (8th grade reports cards after 1st Quarter/Trimester)
2. Birth Certificate
3. Attendance Records (if not included on report cards)
4. Suspension & Expulsion Records
5. Standardized Test Scores/Proficiency Test scores
6. Evaluation Team Report (ETR)
7. Any IEP/SP, 504 Plan or School Accommodation Plan, if applicable
8. Student SSID# if not on Report Card

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Email: _____ Phone: _____

Please indicate with a "X" up to three schools to which records will be sent.
Only indicate the schools which you intend to apply.

- ☐ Archbishop Alter
- ☐ Archbishop Carroll
- ☐ Archbishop McNicholas
- ☐ Archbishop Moeller
- ☐ Bishop Fenwick
- ☐ Catholic Central
- ☐ Chaminade Julianne
- ☐ DePaul Cristo Rey

- ☐ Elder
- ☐ La Salle
- ☐ Lehman
- ☐ Mercy McAuley
- ☐ Mount Notre Dame
- ☐ Purcell Marian
- ☐ Roger Bacon
- ☐ Royalmont Academy

- ☐ Seton
- ☐ Stephen T. Badin
- ☐ St. Ursula Academy
- ☐ St. Xavier
- ☐ Summit Country Day
- ☐ Ursuline Academy